



## Town of Iroquois Falls Employment Opportunity Chief Building Official

Reporting to the Clerk-Administrator, the Chief Building Official (CBO) manages the Building/By-Law Department and is responsible for the effective and efficient delivery of its services, including building permit review/approval processes, and field building inspections pursuant to the *Ontario Building Code*; planning applications/processes such as Official Plan and Zoning By-Law amendments, consents, minor variances, site plan control and zoning administration; by-law and property standards enforcement; and other inspection services as required by changing legislation and regulations.

The CBO acts as the municipality's Community Emergency Management Coordinator (CEMC) and thus is responsible for the Town's Emergency Management Program, including maintenance of the Emergency Management Plan, training programs and exercises, public education and such other duties and responsibilities as outlined in the Act. The CBO will also co-manage the municipality's airport, a certified aerodrome.

Required education and work experience:

- Minimum of a post-secondary education with an emphasis in construction or architecture;
- Registered Building Official with the *Ministry of Municipal Affairs and Housing* (MMAH);
- Successful completion of provincial qualifications as required under the Building Code Act and as administered by the *Ministry of Municipal Affairs and Housing* (MMAH);
- Designation as a Certified Building Code Official (CBCO) as described in the Ontario Building Code Act, and a member in good standing with the Ontario Building Officials Association;
- Minimum five years of directly related work experience in building and planning, experience in by-law enforcement services will be considered an asset;
- Minimum three years of management experience, including experience in a senior management role;
- Experience in a municipal environment will be considered an asset.

The Town of Iroquois Falls offers a comprehensive compensation and benefit package commensurate with experience. Please visit our website at [www.iroquoisfalls.com](http://www.iroquoisfalls.com) to view the full job description of the position.

Interested and qualified candidates are invited to submit a detailed résumé **by Friday, March 15<sup>th</sup>, 2019, via email** at [hr@iroquoisfalls.com](mailto:hr@iroquoisfalls.com) or mail to:

Town of Iroquois Falls  
Attn: Clerk-Administrator  
PO Box 230; 253 Main Street  
Iroquois Falls, ON P0K 1G0

We thank all applicants for their interest and advise that only those considered for an interview will be contacted.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information will be collected for the principal purpose of determining an applicant's eligibility for potential employment.

The Town of Iroquois Falls is an equal opportunity employer. Accommodation for an applicant with a disability will be provided upon request.